



2011 BOMA Ottawa Annual Report

Issued: 30 March 2012

**The
Building Owners and Managers Association
of Ottawa**

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2011 BOMA Ottawa Annual Report Introduction

BOMA Ottawa's Vision

BOMA Ottawa, as the voice of the commercial real estate industry in the National Capital area, is the recognized advocate of building owners and managers in supporting their goals as professional and socially responsible businesses, so as to increase the economic benefit to its members, their employees and clients, and the broader community.

BOMA Ottawa's Mission

The mission of BOMA Ottawa is to represent the interests of commercial real estate owners and managers by being the voice of the real estate industry in the National Capital area, through advocacy, promoting the highest industry standards and educational development, and by fostering business relationships amongst its members and within the community it operates.

Foreword

BOMA Ottawa is the leading commercial real estate association in the National Capital Area, engaged in a number of activities on behalf of our members and the industry.

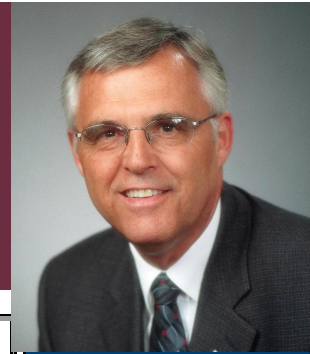
2011 continued to be a year dominated by strategic matters with the development of a new five year strategic plan and political matters with the nearly full year commitment to present the industry's position on planned new rates for Development Charges.

We are pleased to present our 2011 Annual Report, which provides an account of our performance and our commitments, as well as an overview of our actions and challenges including important facts about our operation. It speaks clearly to our status, our conduct and the range of activities that we carried out on behalf of our members.

We constantly strive to deliver the best value to our members by organizing, networking and professional development opportunities; and, for a third consecutive year, without increasing our membership fees.

Our team, made up of both staff and volunteers, consistently plan, organize and execute top notch events of value and interest. It is through the collective efforts of everyone, to whom we owe enormous thanks, that we continue to succeed.

2011 BOMA Ottawa Annual Report Presidents Message



March 30, 2012

To the membership of BOMA Ottawa:

Welcome everyone, as I complete my second and final term as President of BOMA Ottawa we should be looking at the past year's accomplishments.

Following last year's investment in modernizing our electronic infrastructure further progress has been made. Our communication with you, the members, has improved through the release of more complete newsletters and relevant communiqués. Also, you can now register on-line for BOMA functions.

Our major networking events such as Curling, Skiing, Spring and Fall Golf, end-of-year BBQ and Holiday Lunch were again very successful due to your participation.

A BOMEX team was drafted to deal with the organizing of this up-coming major event, in September of this year. Bob Perkins, our Past President, offered his services to head this group and with input from the Board and office staff, identified individuals whose expertise could facilitate the process. I must say that everyone involved is passionate about making the event a resounding success and they have been working very hard to achieve this. In the end it will be your commitment, either as sponsors, attendees, and/or as volunteers, and by ensuring your staff's participation, which will make BOMEX 2012 a success and make you as members, proud of being part of BOMA Ottawa.

A very important aspect of what the Association can offer you are it's educational services, whether they be BOMI courses to become qualified RPAs, or technical courses to become FMAs, or subject-specific seminars and communiqués. This year's program is very exciting, with seminars that will be offered for the remainder of the year. The Education Committee is also very active in trying to come to some arrangements with third party education service providers.

There have been numerous changes in the membership of some of our committees and I take this opportunity to thank all of those, that for a great number of years, were part of these committees both as Chairs, Co-Chairs and Members, and who made the Association a success. I challenge all new committee members to continue the tradition. I also ask you, as corporate members of the Association, to encourage your staff to continue to be or become active members of the Association either or both as committee members or attendees at Association events.

In closing, I thank everyone for having given me the opportunity to represent you first as a Board member, then on the Executive and as your President.

Thank you,

A handwritten signature in blue ink, consisting of a stylized 'G' followed by a long horizontal line that tapers off to the right.

Gilles Landriault
President BOMA Ottawa



2011 BOMA Ottawa Annual Report Board of Directors

Executive Committee

President

Gilles Landriault, RPA
Brookfield Properties

Vice President

Pierre Azzi
Four Bridge Properties

Treasurer

Stephen Nicoletti
Manulife Financial

Secretary

Reinhild Ansari
Manulife Financial

Director At Large

Pat Whelan
Osgoode Properties

Past President:

Bob Perkins, MBA
The Taggart Group

Board of Directors

Simon Bernier
Public Works &
Government
Services Canada

Sabiha Casey
Allen Maintenance Ltd.

Fred Colford, CPM
Bentall LP

Vicky Dinelle
Oxford Properties
Group Inc.

Martin Lefebvre
SNC Lavalin O & M

Brian Murray
Sakto Corporation

Laurie Sanderson
Gowling Lafleur
Henderson LP

Linda Sprung, RPA
KRP Development
Group

Networking

BOMA Ottawa has always taken pride in organizing networking events for industry professionals.

Our monthly luncheon meetings and special events are designed to include keynote speakers and topics of the day that affect our everyday business, emphasizing subjects of general interest to the BOMA membership.

Some of this year's more notable topics included Peter Hume, City of Ottawa Councillor from the Planning and Development Department to be our speaker on his topic "Conflict and Controversy."

In April, we invited Richard Thorne of Hydro Ottawa as a guest speaker to our monthly lunch series to talk about how to "Learn How to Save on Capital Costs While Making Your Buildings Greener and More Energy-Efficient." An informative session and trending topic.

In May, a very high profile media figure, Mayor Jim Watson spoke at our May luncheon, which was held at the newly built Ottawa Convention Centre. In addition, Patrick Kelly welcomed BOMA members to the new facility and BOMA members were encouraged to look around at the revamped facilities.

Afterwards, the Volunteer and Presidents Award were handed

-out to recipients. The Volunteer Award was given to Brandon Maleck, of Halsall Associates & the Presidents Award was given to Ian Fisher, from the Ottawa Police Services.

In June, and in keeping in step with the summer-time weather, our luncheon was held at the Lonestar Ranch, Bradley Lodge for a Barbecue Buffet Lunch. In all, there were 156 BOMA members who shared in the Country-and-Western themed event.

In September, Bob Perkins (Chair of the BOMEX 2012 Committee) spoke at our monthly luncheon at the Ottawa Convention Centre to introduce his fellow committee members, and fill us in on all the exciting plans being worked on for the biggest event in the commercial real estate industry in Ottawa in years.

In the month of November, we invited Dave Montone, a prevention officer from the Ottawa Fire Department to be the guest speaker at our luncheon to speak about fire safety, of notable interest for our Security and Life Safety Committee.

And December can't end without our "Holiday Lunch" which was probably the most memorable as we flashed back, retro-style to the psychedelic sixties. 671 "Groovy Cats" came out a new Holiday Lunch record.

The Ski Committee organized the very popular annual Ski Day event. This year's ski day was held on Feb. 25th at Mont Tremblant, with 109 people participating. This was followed by an early dinner at Casey's Restaurant before participants were shuttled back to Ottawa for the evening.

The Curling Committee had 56 participants at this year's event, held at the Nepean Sportsplex on Feb 23rd it was a fun-filled day as friends and colleagues spent an afternoon competing on the ice. This was followed by dinner at Capones Restaurant.

The Golf Committees organize BOMA Ottawa's Spring and Fall Golf tournaments each year to enhance networking opportunities and address BOMA's commitment to the community at large. This event encourages social interaction between members, their associates, their peers and other interested parties.

This year's Spring Golf Tournament – Boma Ottawa's 26th Annual Golf Tournament was held at Chateau Montebello and Heritage Golf Course on June 16, 2011. The event was a huge success with a sellout crowd of 288 people joining in the fun. The evening was capped off with a sumptuous dinner at Le Chateau Montebello.

The Fall Golf Tournament a.k.a. (Texas Fall Golf Classic)

was held on September, 15, 2011 at the Hautes Plaines Golf Club in Gatineau, with 144 people in participation.

Guests were treated to a continental breakfast, as well as a barbecue lunch. Not surprisingly, the event was a huge success as our golfing enthusiasts were quick to sign up and reserve their spot for this very popular annual event.

Professional Development

Our mandate has always included the responsibility to provide Professional Development opportunities to our members. We do this so that our members may improve themselves, and share experiences that may be of interest or benefit to their peers. We do this both in academic and a casual settings.

The *BOMI Educational Program* is managed by BOMA Ottawa and provides an opportunity for those in the industry to secure one (or multiple) of four professional designations. In 2011 140 students enrolled in 8 courses where we administered both classes and national exams as well as providing support for those that preferred to work in self study.

Advocacy

2011 was a quiet year for advocacy efforts as BOMA Ottawa re-grouped after defending the industry over Development Charges. Despite this BOMA was still asked to participate in 12 City Committees

Office Staff:
Dean Karakasis

Peg Gallison

Shelley Tremblay

2011 BOMA Ottawa Annual Report Finance Committee

Treasurer

Stephen Nicoletti
Manulife Financial

Vice President

Pierre Azzi
Four Bridge
Properties

Dora Cook
20 Vic Management

Martin Vandewouw
KRP Development
Group

Staff

Dean Karakasis

Mandate

The Finance Committee oversees BOMA Ottawa's financial and personnel management practices, ensures sound financial management processes are in place for its members, and strives to ensure adherence to BOMA's financial policies and reporting requirements.

2011 Overview

As outlined in the Financial Statements and committee reports, in 2011 BOMA Ottawa made a modest profit after interest and depreciation.

Our Audited statements show that for the year ending December 31, 2011, the Association's day-to-day general activities resulted in a net profit of \$11,813 before amortization of capital assets (with a loss of \$662 after amortization).

Whereas in 2009 and 2010 the Reserve Funds were depleted by the BOMA advocacy efforts against the increase in Development Charges.

Both expenses and revenues in 2011 were consistent with our budget,

BOMA Ottawa's total assets increased in 2011 to **\$647,239** from **\$554,428**.

BOMA Ottawa maintains four distinct funds to manage its financial affairs: a General Operating Fund for day-to-day operations, a General Reserve fund to meet the Association's requirements of maintaining sufficient funds to cover general operating activities for a period within a given year, an Education Scholarship Fund to support

BOMA Ottawa's scholarship program, and an Industry Defense Fund to track and support advocacy of significant issues that impact the local BOMA Ottawa membership.

Over the next few pages, we have put a précis of the BOMA Ottawa Financial Position as a summary of the full Financial Statements of the Association that are also provided to the membership under separate cover.

Selected Financial Statements— Assets, Liabilities, Fund Balances

| December 31, 2011 | General Fund | General Reserve Fund | Education Scholarship Fund | Industry Defence Fund | Total 2011 | Total 2010 |
|-----------------------------|-----------------|-------------------------|-------------------------------|--------------------------|----------------|----------------|
| <i>ASSETS</i> | \$ | \$ | \$ | \$ | \$ | \$ |
| Current Assets | | | | | | |
| Cash & Cash Equivalents | 199,388 | 95,839 | 44,390 | 71,417 | 411,034 | 214,298 |
| Short Term Investments | | 70,371 | | | 70,371 | 175,749 |
| Accounts Receivable | 18,799 | | | | 18,799 | 10,003 |
| Prepaid Expenses | 48,643 | | | | 48,643 | 13,225 |
| Interest Receivable | | 47 | | | 47 | 2,139 |
| Interfund Advances | 19,904 | (7,918) | (11,165) | (821) | | |
| Total Current Assets | 307,559 | 158,339 | 33,225 | 70,596 | 569,719 | 415,414 |
| Long-term Investments | | 41,661 | | | 41,661 | 112,033 |
| Capital Assets | 35,859 | | | | 35,859 | 26,981 |
| Total Assets | 343,418 | 200,000 | 33,225 | 70,596 | 647,239 | 554,428 |

| December 31, 2011 | General Fund | General Reserve Fund | Education Scholarship Fund | Industry Defence Fund | Total 2011 | Total 2010 |
|-------------------------------------|-----------------|-------------------------|-------------------------------|--------------------------|----------------|---------------|
| <i>LIABILITIES</i> | \$ | \$ | \$ | \$ | \$ | \$ |
| Current Liabilities | | | | | | |
| Accts Payable & Accrued Liabilities | 122,302 | | | | 122,302 | 55,197 |
| Deferred Membership Revenue | 7,983 | | | | 7,983 | |
| Other Deferred Revenue | 47,353 | | | | 47,353 | 43,480 |
| Due to BOMI Canada | 11,560 | | | | 11,560 | |
| Total Liabilities | 189,198 | | | | 189,198 | 98,677 |

| December 31, 2011 | General Fund | General Reserve Fund | Education Scholarship Fund | Industry Defence Fund | Total 2011 | Total 2010 |
|-----------------------------|-----------------|-------------------------|-------------------------------|--------------------------|----------------|----------------|
| <i>FUND BALANCES</i> | \$ | \$ | \$ | \$ | \$ | \$ |
| Internally restricted | | 200,000 | 33,225 | 70,596 | 303,821 | 306,651 |
| Unrestricted | 154,220 | | | | 154,220 | 149,100 |
| Total Fund Balances | 154,220 | 200,000 | 33,225 | 70,596 | 458,041 | 455,751 |
| | 343,418 | 200,000 | 33,225 | 70,596 | 647,239 | 554,428 |

Selected Financial Statements— 2011 Revenues

| Year Ended December 31, 2011 | General Fund | General Reserve Fund | Education Scholarship Fund | Industry Defence Fund | Total 2011 | Total 2010 |
|------------------------------|-----------------|-------------------------|-------------------------------|--------------------------|----------------|----------------|
| Revenues | \$ | \$ | \$ | \$ | \$ | \$ |
| Awards | 0 | | | | 0 | 32,076 |
| BOMA BESt | 105,797 | | | | 105,797 | 56,137 |
| Curling | 4,450 | | | | 4,450 | 9,360 |
| Education | 50,586 | | | | 50,586 | 53,412 |
| Environment & Energy | 175 | | | | 175 | 4,120 |
| Golf | 155,338 | | | | 155,338 | 133,355 |
| Lunch | 126,713 | | | | 126,713 | 111,730 |
| Marketing | 5,000 | | | | 5,000 | 5,088 |
| Membership | 272,136 | | | | 272,136 | 268,291 |
| Office & General | 5,790 | | | | 5,790 | 14,986 |
| Security & Life Safety | | | | | | |
| Ski | 22,368 | | | | 22,368 | 21,181 |
| Telecommunications | | | | | | |
| Fall Golf | 21,499 | | | | 21,499 | 23,000 |
| Interest | 809 | 4,686 | 821 | 275 | 809 | 11,901 |
| Total Revenue | 770,661 | 4,686 | 821 | 275 | 776,443 | 783,034 |

Selected Financial Statements— 2011 Expenses

| Year Ended December 31, 2011 | General Fund | General Reserve Fund | Education Scholarship Fund | Industry Defence Fund | Total 2011 | Total 2010 |
|--|-----------------|-------------------------|-------------------------------|--------------------------|----------------|-----------------|
| Expenses | \$ | \$ | \$ | \$ | \$ | \$ |
| Awards | 268 | | | | 268 | 20,989 |
| BOMA BESt | 66,652 | | | | 66,652 | 47,816 |
| Curling | 3,269 | | | | 3,269 | 3,639 |
| Education | 22,914 | | 2,830 | | 25,744 | 44,505 |
| Environment & Energy | 407 | | | | 407 | 3,113 |
| Golf | 109,523 | | | | 109,523 | 118,848 |
| Lunch | 92,191 | | | | 92,191 | 80,418 |
| Marketing | 733 | | | | 733 | 261 |
| Membership | 1,676 | | | | 1,676 | 2,117 |
| Office & General | 126,597 | | | | 126,597 | 113,070 |
| Security & Life Safety | 266 | | | | 266 | 15 |
| Ski | 21,486 | | | | 21,486 | 19,351 |
| Fall Golf | 15,588 | | | | 15,588 | 9,734 |
| BOMA Canada | 57,030 | | | | 57,030 | 54,672 |
| Conventions | 15,357 | | | | 15,357 | 18,136 |
| Government Affairs | 7,319 | | | | 7,319 | 79,894 |
| Planning and Policy | | | | | | |
| Amortization of Capital Assets | 12,475 | | | | 12,475 | 8,897 |
| Salaries and Benefits | 217,572 | | | | 217,572 | 216,137 |
| Total Expenses | 771,323 | | 2,830 | | 744,153 | 841,612 |
| Excess (deficiency) of revenues over expenses | (662) | 4,686 | (2,009) | 275 | 2,290 | (58,578) |

Selected Financial Statements— 2011 Changes in Fund Balances

| Year Ended December 31, 2011 | General Fund | General Reserve Fund | Education Scholarship Fund | Industry Defence Fund | Total 2011 | Total 2010 |
|--|-----------------|-------------------------|-------------------------------|--------------------------|---------------|---------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Balance, beginning of year | 149,100 | 200,000 | 36,055 | 70,596 | 455,751 | 514,329 |
| Excess (deficiency) of revenues over expenses | (662) | 4,686 | (2,009) | 275 | 2,290 | (58,578) |
| Interfund Transfers | 5,782 | (4,686) | (821) | (275) | | |
| Balance, end of year | 154,220 | 200,000 | 33,225 | 70,596 | 458,041 | 455,751 |

Industry

Networking

Advocacy

2011 BOMA Ottawa Annual Report Marketing Committee

Chair

Jeffrey Supino
Allen Maintenance

David Arntfield
Montrose Mortgage

Dora Cook
20 Vic Management

Margaret Jackson
ABI/Hayworth

Paula Partner
Bentall LP

Bob Perkins
Taggart

Brent Robinson
VINCIPark

Brian Seymour
CB Richard Ellis

Linda Sprung
KRP
Development Group

Mike Swan
Brookfield Properties

Scott Woodman
GWL Realty Advisors

Michael Zanon
Standard Life

Board Liaison

Brian Murray
Sakto Corporation

Staff

Dean Karakasis

Mandate

The mandate of the Marketing Committee is to promote BOMA as well as to attract new members ensuring the association's continued growth and vibrancy.

The Committee works hand-in-hand with all other committees to collect comments and ideas for upcoming projects and when necessary lends support to other committees.

2011 Activities

In each year, the major task of the Marketing Committee is the publication of the annual Commercial Space Directory.

In October BOMA Ottawa published the 2011 edition, in cooperation with the Ottawa Business Journal, The 2011 Commercial Space Directory Report (CSD).

This edition tackled the latest in Greening projects in Commercial Real Estate, looking at different ways that the industry was addressing the ongoing efforts to be green.

2011 BOMA Ottawa Annual Report Membership Committee

Mandate

The Membership Committee encourages and promotes membership growth by identifying key membership development components: prospecting, recruitment, orientation, involvement and retention.

2011 Activities

The Committee was re-constituted in 2011 to be a Membership Development Committee more closely aligned to the objectives outlined in its mandate.

A New Members' Breakfast was held as an opportunity for our Executive Director Dean Karakasis and BOMA Ottawa President Gilles Landriault to welcome the new members to the Association and introduce them to the different aspects of BOMA while encouraging them to find their way of participating.

The Committee has now turned its focus to the development of targeted strategies to find new professionals in the Property Management area that could benefit from being a member of BOMA.

The Committee's long-term goal is to maximize & retain the number of members and encourage membership from all commercial property types (office, retail, industrial and institutional.)

Jeff Arnot
Altus Group

Jacques Marchand
Marchand Electric

Tony Lindo
V.S.O. Specialty Services

Bruce Ragnold
Welch LLP

Marc St-Onge
Multivesco Inc.

Dora Cook
20 Vic Management

Franco Falbo
Standard Life

Laurie Sanderson
Gowling Lafleur
Henderson LLP

Staff

Dean Karakasis

2011 BOMA Ottawa Annual Report Membership Comparison

TABLE 1— BOMA Ottawa Membership Comparison

| As of September 30, 2011 | As of September 30, 2010 |
|-------------------------------------|-------------------------------------|
| Corporate Members: | Corporate Members: |
| C2 15 | C2 15 |
| C1 15 | C1 15 |
| Corporate 65 | Corporate 61 |
| Corporate Associate 80 | Corporate Associate 71 |
| Corporate Alternate 75 | Corporate Alternate 75 |
| Allied Members: | Allied Members: |
| Allied 140 | Allied 161 |
| Allied Associates 55 | Allied Associates 58 |
| Other Membership Categories: | Other Membership Categories: |
| Life 3 | Life 3 |
| Total Membership 448 | Total Membership 444 |

Life Members:

Mr. Jack McGuinty (1996)

Mr. Jim Nunn (2008)

Glenn Richardson (2010)

2011 BOMA Ottawa Annual Report Planning & Policy Committee

Mandate

The Planning and Policy Committee fulfils an important role in overseeing the implementation of BOMA Ottawa's Strategic Long Range Plan and Policies..

It reviews the Strategic Long Range Plan (SLRP) for compliance, clarity and status and contributes to development of future SLRP's.

The Committee has a further mandate to develop and update the Policy and Procedures Manual on an ongoing basis, reviewing the various committees' mandates and seeking input from committees leading to updates as required.

2011 Activities

The Planning and Policy Committee continued to work on its main tasks in 2011 to provide support and guidance on Bylaw changes on behalf of the Association as well as review the Terms of References of all Committees.

Gilles Landriault, RPA
Brookfield Properties

Penny Turnbull
Turnbull Design
Consultants

Reinhild Ansari
Manulife

Ian Fisher, MBA, RPA
Ottawa Police
Services

John Page
GE Capital
Real Estate

Board Liaison

Laurie Sanderson
Gowling Lafleur
Henderson LLP

Staff

Dean Karakasis

2011 BOMA Ottawa Annual Report Awards Committee

Mandate

BOMA Ottawa has been saluting excellence in the office building industry since 1990.

Through the BOMA Awards, recognition is given for excellence in property management, operations, resource conservation, environmental awareness, leasing and building design, customer service and innovation. In our constantly changing industry, the greatest strength of any company is the people it employs.

The BOMA Awards recognize teamwork, outstanding service and commitment to clients. BOMA takes great pride in recognizing these teams and individuals who, through their drive and determination, are constantly searching for and achieving excellence.

2011 Activities

Since there were no Awards given out in 2011 the Board of Directors decided to re-vamp the committee by putting the responsibility of the Awards event in 2012 in the hands of the Lunch Committee, while the re-vamped Awards Committee would concentrate on the Awards competition.

2011 BOMA Ottawa Annual Report Environment & Energy Committee

Chair

Glenn Mooney
Energy Ottawa Inc.

Bruce Bibby
Hydro Ottawa

Fred Colford, CPM
Bentall LP

Jeff Clark
Brookfield Properties

Jeff Doll
Genivar

Brett Harris
Triacta

Stephen Lynch
Direct Energy

Brandon Malleck
Halsall Associates

Allan Martineau
WMC

Charles McNeil
Chem-Aqua Canada

Debbie Milling
KRP Development
Group

Peter Paciorek
Alliance Engineering

Brenda Schultz
GE Capital
Real Estate

Board Liaison

Reinhild Ansari
Manulife

Mandate

The Environment and Energy Committee supports BOMA's members and the BOMA Go Green initiative by promoting awareness of environmental issues, providing information on good energy management practices and encouraging the adoption of energy efficient design and construction.

2011 Activities

The Environment & Energy Committee 2011 issues focused on the continued evolution of BOMA BEST, having the biggest year yet, with the beginning of renewals to go along with new buildings.

The BOMA BEST program continued to expand in Ottawa topping the 125 mark.



With the lapsing of the Public Works and Government Services Canada contract, there were many office buildings in Ottawa whose participation in the program would lapse. BOMA Canada participated in the RFP for a new program standards for Federal Buildings, but lost out to Genivar. However it was announced that Genivar would be using the BOMA BEST standard.

2011 BOMA Ottawa Annual Report Education Committee

Mandate

The Education Committee supports the membership through the provision of educational programs to address professional needs.

The committee liaises with BOMI Canada (Building Owners and Managers Institute) to promote BOMI's professional designation programs.

- Real Property Administrator (RPA);
- Facilities Management Administrator (FMA);
- Systems Maintenance Administrator (SMA) and
- Systems Maintenance Technician (SMT)

In addition to this, through private sector partnerships, the Education Committee also supports and promotes alternative courses and programs of interest to the industry in general.

2011 Activities

A total of approx. 150 students in the following accredited programs (RPA and FMA) were enrolled in 2009.

The Committee, along with the support of the BOMA Ottawa office, continues to deliver these programs under the management of Peg Gallison.

In 2011 the Committee began to examine possible extensions of the product line of BOMA, through

new partnerships with other education providers.

RPA, FMA, SMA, and SMT Programs

Enrollment, within the BOMI courses, continues to be the foundation of BOMA Ottawa's education program. Although promotion of these courses among the membership continues to be strong, efforts will be made by this committee to promote our courses in non-traditional areas such as the residential property management industry and to local colleges traditional areas such as the residential property management industry and to local colleges.

BOMA Ottawa Scholarship Fund

The goal of the scholarship program is to provide benefit to BOMA Ottawa's membership, increase the level of professionalism in the industry, and increase awareness of BOMA in the community at large.

Scholarship recipients:

- 2004: Adele Prazeres
- 2005: Catherine Tokessy
- 2006/07: Brent Robinson
- 2008: Tim Hood
- 2009: Anna O'Connell
- 2010: James Brady
- 2011: Maggie Condon
- 2011: Craig Budge

Chair

Christine Doyle, RPA
The Attain Group

David Cordick
Brookfield Properties

Jennifer Patton, RPA,
FMA
GE Capital Real Estate

Al Robinson, RPA
Public Works &
Government Services
Canada

Shawn Carr
Halsall

Michael Ivanich
Maple Leaf Property

Board Liaison

Simon Bernier
Public Works &
Government Services
Canada

Staff:

Peg Gallison

2011 BOMA Ottawa Annual Report Government Affairs Committee

Chair

Nancy Meloshe
Meloshe & Associates

Co-Chair

Doug Kelly,
Soloway, Wright LLP

Pierre Azzi
Four Bridge Properties

Anne Tremblay
Ottawa International
Airport Authority

Janet Bradley
Borden Ladner
Gervais LLP

John Dickie
Dickie & Lyman LLP

Jeff Doll
Genivar

Ian Donnelly
Brookfield Properties

Franco Falbo, CPM,
RPA
Standard Life

Steve Martin
Mnto

Cal Kirkpatrick
Colonnade
Development

Philip Rimer
Fraser Milner
Casgrain LLP

Mandate

The Government Affairs Committee (GAC) monitors and maintains open dialogue with municipal, provincial and federal governments and works to identify, promote and, when necessary, resolve issues affecting BOMA and its members.

The GAC publicizes BOMA's position to the BOMA membership by producing written articles and position papers and encourages the support and involvement of BOMA members on the Committee as situations demand.

The GAC extends its reach by forming coalitions with other industry organizations having common interests on issues affecting BOMA and its members.

2011 Activities

Development Charges

Between bylaws, the GAC was able to step back and discuss options for the next round of DC negotiations, without having to do a lot of investigative work yet.

Liaison Committee- Development Industry/City of Ottawa

The Liaison Committee was established by the City to find efficiencies in the development approvals process and improve reporting and accountability to the development industry.

In 2011 the Committee continued to be involved in the City of Ottawa's initiative to re-organize its handling of Development requests. The program referred to as the "one stop shop" approach was developed in response to calls from the industry, BOMA and other associations had called on the city to

create a protocol for development applications that did not vary widely from project to project, nor change course within a specific project.

Alliances

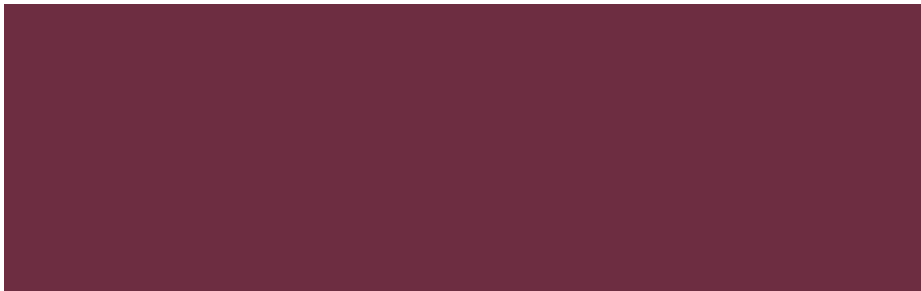
The GAC continued to work within other alliances, where we could find common ground on issues of concern.

BILDSCO—an alliance of industry associations, including the General Contractors Association of Ottawa (GCAO), Public Works and Government Services of Canada (PWGSC), Ontario Royal Society of Architects (ORSA), International Facility Management Association (IFMA), Professional Engineers of Ontario (PEO).

As in past the BILDSCO alliance continued to work with City of Ottawa Staff on Development Applications and the speed with which they are acted upon. Always conscious of other groups efforts in this area, BILDSCO expanded the conversation base to include not just the City of Ottawa, but Hydro and the Ministry of Environment (Ontario).

Building A Better Ottawa Alliance (BABOA)—another Association of Associations including the Greater Ottawa Home Builders Association (GOHBA), Ottawa Construction Association (OCA), ORSA PEO. BABOA continued to help project an image of the Development Community in Ottawa as local employers and good citizens, with much to offer in terms of insight, resources and ideas.

Downtown Ottawa Coalition—As an observer BOMA has participat-



ed officially in many of the Downtown Ottawa Coalition information sessions and through many of its members stayed in close contact on City plans towards the downtown core and the Master Transportation Plan.

General Tracking of Issues

The Committee continues to track development projects and public sector activities that may be of interest to our members.

Kelvin Holmes
Colliers

Brian Roberts, RPA
EPIC Realty
Partners (Ottawa)

Michael Polowin
Gowling Lafleur
Henderson LLP

Dave Rossetti
PCL Constructors
Canada

Martin Vandewouw
KRP Development
Group

Board Liaison

Bob Perkins, MBA
The Taggart Group

Staff

Dean Karakasis

2011 BOMA Ottawa Annual Report Security & Life Safety Committee

Chair

Chris Fox
C. J. Fox
Engineering Limited

Co-Chair

Bill McMillan
GAL Power Systems

Terri Porkolab
BLJC

Catrina Curran
Securitas Canada

Andy Romanowski
G4S Security Solutions

Ray Rochefort
Siemens Building
Technologies

Roy Bowes
SimplexGrinnell

Mike Potoczny
Siemens Technologies

Tyrone Chatterjee
Maple Leaf Property
Management

Staff

Dean Karakasis

Mandate

The Security and Life Safety Committee provides BOMA members with information relative to Security and Life Safety issues and represents BOMA through involvement with crime prevention, fire and law enforcement authorities.

It assists other BOMA Committees in areas dealing with Security and Life Safety issues and maintains information/resource material that can be accessed by BOMA members.

2011 Activities

The Security and Life Safety Committee continued to focus on issues and activities that would benefit the members of BOMA by providing information on safety and security topics.

Under the "TRENDS" Initiative, we have attempted to determine at least three articles for publication.

2011 BOMA Ottawa Annual Report Curling Committee

Chair

Jim Dahmer, P.Eng.
Keller Engineering
Associates Inc.

Jeff Doll
Genivar

Staff

Peg Gallison

Mandate

The Curling Committee serves to strengthen ties between BOMA Ottawa members by organizing an annual Curling Funspiel, a popular networking event.

2011 Activities

The annual curling funspiel continues to be a success. The event was held for the first time at the Nepean Sportsplex curling venue.

In all, there were 56 participants at this year's event, held at the Nepean Sportsplex on Feb 23rd.

It was a fun-filled day as friends and colleagues spent an afternoon competing on the ice. This was followed by dinner at Capones Restaurant.

Thanks to all who came out and made it an enjoyable day,

2011 BOMA Ottawa Annual Report Spring Golf Committee

Mandate

BOMA Ottawa's Spring and Fall Golf Committees organize two extremely popular Golf Tournaments each year to enhance networking opportunities and address BOMA's commitment to the community at large.

The spring tournament is typically held at Montebello and Heritage, while the fall event rotates venues annually.

The main purpose of BOMA Ottawa's Golf Committees is to encourage social interaction between members, their associates, their peers and other interested parties.

2011 Activities

The 2011 Spring Golf Event was held at Le Chateau Montebello and Heritage and was, once again, a great success.

We hosted another sold-out event comprising of 288 golfers and a total of 300 individuals to dinner.

This event continues to improve and takes a great deal of effort by your Golf Committee and volunteers to make it happen.

This event raised much needed funds that are used to support the local organization and other initiatives such as advocacy, education, etc.

Chair

Brenda Schultz, RPA
GE Captial
Real Estate

Co-Chair

Chris Klassen,
Manulife Financial

Julio Braz
Waste Management

Michael Swan
Brookfield Properties

Hal Turner
Hallmark
Housekeeping
Services

Board Liaison

Patrick Whelan,
Osgoode Properties

Staff

Peg Gallison
BOMA Ottawa

2011 BOMA Ottawa Annual Report Fall Golf Committee

Chair

Scott Craven
Colonnade
Development

Linda Sprung, RPA
KRP Development
Group

Board Liaison

Patrick Whelan,
Osgoode Properties

Staff

Peg Gallison

Mandate

BOMA Ottawa's Spring and Fall Golf Committees organize two extremely popular Golf Tournaments each year to enhance networking opportunities and address BOMA's commitment to the community at large.

The spring tournament is typically held at Montebello and Heritage, while the fall event rotates venues annually.

The main purpose of BOMA Ottawa's Golf Committees is to encourage social interaction between members, their associates, their peers and other interested parties.

2011 Activities

The 9th annual **Texas Fall Classic** a.k.a.(Texas Fall Golf Classic) was held on September, 15, 2011 at the Hautes Plaines Golf Club in Gatineau, with 144 people in participation.

Guests were treated to a continental breakfast, as well as a barbecue lunch. Not surprisingly, the event was a huge success as our golfing enthusiasts were quick to sign up and reserve their spot for this very popular annual event.

We're happy to report that the tickets sold-out quickly.

2011 BOMA Ottawa Annual Report Lunch Committee

Mandate

The Lunch Committee organizes regular networking events. Our monthly luncheon meetings and special events are designed to include keynote speakers and topics of the day that affect our everyday business, emphasizing subjects of general interest to the BOMA members

2011 Activities

On March 12th, we invited Peter Hume, a City of Ottawa Councillor from the Planning and Development Department to be the speaker at our monthly luncheon to speak about his topic "Conflict and Controversy."

During the month of April, we invited Richard Thorne of Hydro Ottawa as a guest speaker to our monthly lunch series. The topic of discussion was of particular interest for our Environment and Energy Committee Members, entitled, "Learn How to Save on Capital Costs While Making Your Buildings Greener and More Energy-Efficient." It was a very informative session and we thank Richard Thorne for sharing his expert knowledge on this trending topic.

In May, a very high profile media figure, Mayor Jim Watson spoke at our May luncheon, which was held at the newly built Ottawa Convention Centre. In addition, Patrick Kelly welcomed BOMA members to the new facility and BOMA members were encouraged to look around at the revamped facilities. Afterwards, the Volunteer and Presidents Award were handed-out to recipients. The Volunteer Award was given to Brandon Maleck, of Halsall Associates & the Presi-

dents Award was given to Ian Fisher, from the Ottawa Police Services.

In June, and in keeping in step with the summer-time weather, our luncheon was held at the Lonestar Ranch, Bradley Lodge for a Barbecue Buffet Lunch. In all, there were 156 BOMA members who shared in the Country-and-Western themed event. Thanks to all who strapped on their cowboy boots and strutted on down to make this an enjoyable afternoon. YEE HAW!

In September, we invited Bob Perkins to the monthly luncheon at the Ottawa Convention Centre to introduce his fellow committee members for BOMEX 2012 and fill us in on all the exciting plans being worked on for the biggest event in the commercial real estate industry in Ottawa in years

In the month of November, we invited Dave Montone, a prevention officer from the Ottawa Fire Department to be the guest speaker at our luncheon to speak about fire safety, of notable interest for our Security and Life Safety Committee. It turned out to be a very informative discussion as we learned about critical fire precautionary measures.

Last but not least, during the month of December our "Holiday Lunch" was probably the most memorable as we flashed back, retro-style to the psychedelic sixties. Thanks to all who came out and joined us for making this holiday feast a very enjoyable one. It turned out to be, well... groovy, of course!

Chair

Lorraine Sutton
BFI Canada

Robert Bento
G4S

Cindy Goyette, RPA
GWL Realty Advisors

Michael Thomsen
VINCI Park
Noah Goddard
Johnson Controls

Tony Lindo
V.S.O. Specialty
Services

Kimberley
McMahon
Vision 1200 Inte-
grated

Louis Bernard
Bonneau
Manulife Financial

Board Liaison

Sabiha Casey
Allen Maintenance

Staff

Peg Gallison

2011 BOMA Ottawa Annual Report Ski Committee

Mandate

As part of BOMA Ottawa's commitment to providing a variety of enjoyable networking activities, the Ski Committee organizes the BOMA Ski Club and arranges the very popular annual Ski Day event. BOMA Ottawa Members also have the opportunity to obtain discounted lift rates at local ski resorts, thanks to the efforts of the Ski Committee. In addition, the Ski Committee coordinates BOMA Ski Lessons, involving a package of lessons and lift tickets at a local ski facility.

2011 Activities

This year's ski day was held on Feb. 25th at Mont Tremblant with 109 people participating.

This was followed by an early dinner at Casey's Restaurant before participants were shuttled back to Ottawa for the evening.

Chair

Dan Gray, RPA
Bentall LP

Brenda Schultz,
RPA
GE Capital
Real Estate

Greg Clarke
Energy Ottawa Inc.

Greg Johnston
Colonnade Develop-
ment

Jacques Marchand
Marchand Electrical
Company Limited

Michael Zanon, RPA
Standard Life

Board Liaison

Patrick Whelan,
Osgoode Properties

Staff

Peg Gallison
BOMA Ottawa