



**BUILDING SYSTEMS ESSENTIALS FOR BUILDING OPERATORS**

**Course 6: Commercial Heating Systems**

Half-Day Seminar

BOMA Ottawa, in partnership with Algonquin College, are proud to announce a new education series for building operators.

The Building Systems Essentials for Building Operators is a series of half day “hands-on” seminars aimed to help Building Operators better understand how buildings function.

**COURSE OUTLINE:**

This seminar covers the operation and maintenance of commercial heating and air handling systems. Topics discussed will include:

- Overview of available heating systems
- System components and construction
- Heat distribution
- System operations and efficiency techniques
- Maintenance procedures
- Relevant Acts, Codes and Regulations
- Regulatory Authorities
- Safety Precautions

The course material is developed by BOMA Ottawa and Algonquin College and will be delivered by an Algonquin College instructor at their downtown corporate training centre in Constitution Square.

**INSTRUCTOR**

**Ken Messervey** has over 18 years experience working in the mechanical, electrical, maintenance field. His work experience also includes 12 years as a Preventative Maintenance Chief with The Ottawa Carleton District School Board. He has worked extensively with all areas of preventative maintenance. Ken works closely with all departments within the board including EMC (Energy Management Centre), D & C (Design and Construction), and the maintenance division and has helped lead multiple energy conservation initiatives within the board.

To register for this course, please complete the information below and e-mail the completed form to [administration@bomaottawa.org](mailto:administration@bomaottawa.org) or fax the completed form to us at **613-563-3908**.

**LOCATION:** Algonquin College Corporate Training Centre  
Constitution Square  
340 Albert Street, 11<sup>th</sup> Floor  
Ottawa, ON

**DATE :** September 21, 2017 8:30 a.m. to 12:00 p.m.

**COST:** \$300.00 plus HST  
(Total \$339.00, make cheque payable to BOMA Ottawa)

**METHOD OF PAYMENT:**

- Cheque (payable to “BOMA Ottawa”) OR
- Visa     MasterCard    (Amex not accepted)

Card Number: \_\_\_\_\_

Card Expires: \_\_\_\_\_

Name: \_\_\_\_\_  
(as it appears on Credit Card)

**REGISTRANT INFORMATION:**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

If paying by cheque, please include this form and mail it, along with your cheque, payable to BOMA Ottawa after you have faxed or e-mailed your registration to:

BOMA Ottawa  
1005-141 Laurier Avenue West  
Ottawa ON K1P 5J3